

**WOLVERHAMPTON CLINICAL COMMISSIONING
GROUP COMMISSIONING COMMITTEE**

Minutes of the Commissioning Committee Meeting held on Thursday 23rd November 2017
commencing at 1.00 pm in the Main CCG Meeting Room, Wolverhampton Science Park

MEMBERS ~

Clinical ~

Present

Dr M Kainth (Chair)	Lead for Commissioning & Contracting	Yes
Dr Gulati	Deputy Lead for Commissioning & Contracting	Yes

Patient Representatives ~

Malcolm Reynolds	Patient Representative	Yes
Cyril Randles	Patient Representative	Yes

Management ~

Steven Marshall	Director of Strategy & Transformation	Yes
Tony Gallagher	Chief Finance Officer	Yes
Sarah Smith	Interim Head of Commissioning - WCC	No

In Attendance ~

Liz Hull	Administrative Officer	Yes
Vic Middlemiss	Head of Contracting & Procurement	Yes
Peter McKenzie	Corporate Operations Manager	Yes
Mark Williams	Wolverhampton City Council	Yes
Claire Morrissey	Solutions & Development Manager	Yes (part)
Katrina McCormick	Children's Commissioning	Yes (part)

Apologies for absence

Apologies were submitted on behalf of Juliet Grainger.

Declarations of Interest

CCM643 Dr Kainth declared an interest as a GP.

RESOLVED: That the above is noted.

Minutes

CCM644 The minutes of the last Committee meeting, which took place on 26th October 2017 agreed as a true and accurate record.

RESOLVED: That the above is noted.

Matters Arising

CCM645 (CCM592) Contracting & Procurement Report – Improvement Board (Vocare): Cyril Randles and Max Reynolds raised concerns about Vocare and the Urgent Care Centre, following receipt of minutes from the Vocare Improvement Board meeting that took place in August. The Committee noted a request that lessons are learnt from contractual issues that have arisen with regards to the provider and landlord.

RESOLUTION: That the above is noted and an action agreed to table an implementation timetable as Any Other Business at the next meeting.

Committee Action Points

CCM646 (CCM619) Direct Access Diagnosis Spirometry Business Case: VM looking to implement a Programme of Work to test out the Business Case that came from the Trust and explore the option of a delivery model that would be Primary Care led.

RESOLVED: That the above is noted, action closed and a new action was agreed for Vic Middlemiss to provide an update at the next Committee meeting.

(CCM637) Contracting and Procurement Report – Sepsis Coding: It was confirmed that the CSU are adopting the same methodology across all CCG's, excluding Staffordshire who has taken a different approach.

RESOLVED: That the above is noted and action closed.

(CCM638) Primary Care Counselling Service – An options paper to be submitted to the Committee meeting in January 2018.

RESOLVED: That the above is noted and action agreed for Ranjit Khular to present the options paper in January 2018,

(CCM640) MSK Service – Agreed action is closed.

RESOLVED: That the above is noted.

Review of Risks

CCM647 Peter McKenzie presented a list of risks that Commissioning Committee has responsibility for.

Following a review of the risks, it was agreed that risk CC01, CC06 and CC07 could be closed.

RESOLUTION: That the above is noted and an action agreed for Peter McKenzie to send Cyril Randles a copy of the risk management protocol.

Contracting Update Report

CCM648 Vic Middlemiss provided the Committee with a monthly overview of key contractual issues and areas of concern including actions proposed or being taken to address issues. Highlights of the report presented include the following:

Royal Wolverhampton NHS Trust

Sepsis Counting and Coding Change - The Committee was advised last month that a national counting and coding change has been implemented regarding sepsis.

A lengthy discussion took place about this issue at the October CRM, during which different views were expressed about cost neutrality. The Trust's view is if they lose income then that is not cost neutral. The CCG view is that it should operate like any other counting and coding, whereby a shadow year applies and that any financial increase resulting from the change will need to be reimbursed.

An analysis of the impact has now been completed by the CSU and this will be shared with the Trust as part of a formal challenge.

Cancer Activity Transfer: The Trust has confirmed there is going to be a 70/30 split of the Oncology and Gynaecology Oncology work from City/ Sandwell Hospital. The City work (70%) will go to University Hospital of Birmingham (UHB) and Birmingham Women's Hospital (BWH) with the Sandwell work (30%) coming to the Royal Wolverhampton Hospital. The existing Service Level Agreement (SLA) will cease from 22nd October 2017.

The Trust is anticipating that this will adversely impact on the Cancer 62 day standard. However, the full impact on performance cannot be predicted at present as potential numbers to RWT from Sandwell, via patient choice, is currently not clear.

Overall there is a risk that constitutional standards could and will be affected by this additional activity and therefore it has been recorded as a risk at Trust Board by the CCG Director of Operations.

Black Country Partnership Foundation Trust (BCPFT)

Data Quality Improvement Plan (DQIP): The DQIP has been agreed and a contract variation sent to the Trust. Meetings are being held monthly to work through the actions jointly, with the ultimate aim of improving data quality.

A number of CAMHS indicators that are being monitored by NHSE are not on the monthly performance report or in the DQIP. Work needs to be done with commissioners and provider to agree these indicators and capture the data.

CAMHS (LAC) a report provided in November for 2017-18 suggested that LAC waiting times reached up to 80 weeks in October 2016 and the average waiting time was 41 weeks. However, Sarah Smith informed the Committee that waiting times have improved and this information is not accurate. Vic Middlemiss responded that the data inaccuracy is being addressed and clarity will be provided in the report submitted to the Committee in January 2018.

Learning Disability (LD) Psychiatrists – Letter of Concern: The CCG had raised an issue with the Trust back in July, expressing concern that community based psychiatrists were being used as receiving consultants for patients in Assessment and Treatment beds.

The CCG has since received confirmation that this practice has changed and that the LD consultants, whilst having some presence in the inpatient unit, are no longer being used as receiving consultants.

Nuffield

At the Contract Review Meeting in October, the CCG proposed re-basing the Nuffield plan so that it is set at a more realistic level for the rest of this year and next year. Following discussion it was agreed that the CCG will complete a proposal using months' 1-5 data.

Primary Care Contract Issues

MGS Practice: Contract Breach Notice – It was confirmed that the Practice remains closed.

RESOLVED: That the above is noted.

Community Falls Service Specification

CCM649 Claire Morrissey presented the Committee with the draft Community Falls Prevention Service Specification, based on a tiered model of care, with a focus on prevention, proactive multi-factorial assessment and case management. It was noted that the Specification had been approved by the Better Integrated Care Programme Board.

RESOLVED: The Committee approved the Service Specification and it was agreed that if the service is not re-developed by 1st April 2018, a re-procurement exercise would take place.

CAMHS Transformation Refresh 2017-2020

CCM650 Katrina McCormick presented the CAMHS Transformation Refresh 2017-2020, on behalf of Margaret Courts. It was requested that the Committee endorse the approach set out in the report.

It was noted that NHS England has issued some conditions, which led to the development of an Action Plan.

RESOLVED: The CAMHS Transformation Refresh 2017-2020 was approved by the Committee.

Any Other Business

Project Process

CCM651 Steven Marshall provided the Committee with assurance of the project process in place.

RESOLVED: That the above is noted.

Sue McKie – Lay Member for Patient Involvement

CCM652 Steven Marshall to find out when Sue McKie took over from Pat Roberts, and feedback to the Committee, so that patient representatives can be introduced to her.

RESOLUTION: That the above is noted and an action agreed for Steven Marshall to feedback Sue McKie's start date to the Committee.

Date, Time and Venue of Next Meeting

CCM653 Thursday 25th January 2018 at 1.15pm in the CCG Main Meeting Room

RESOLVED: That the above is noted.